



Zoom IFM Meeting of the Board and Member Churches, June 23, 2020 at 9:00 a.m.

Board Officers

Phil Alonso, Executive Director
Naomi Cabral, Development Director
Bob Thurman, President
Rick Kahil, Vice President
John Brusher, Treasurer
Robert Emmett, Assistant Treasurer - **Absent**
Karen Holt, Assistant Treasurer - **Absent**
Maxine Palmer, Secretary

Guests

Bernie Delgado
Sandy Hakala, Nominee for Treasurer

Board Members

Tim Gizzi, Calvary Bible
Janet Kelley, Christian Science Church - **Absent**
Marnie Ratkovsky, Emmanuel Episcopal
_____, First Baptist Church - **Absent**
Gaye Rogers, Grace Lutheran
Kari Gaul, Grass Valley United Methodist - **Absent**
Eleanor Kenitzer, N.C. United Methodist - **Absent**
Jim Schroeder, Peace Lutheran
Diane Chang, Seventh Day Adventist
_____, Sierra Center for Spiritual Living - **Absent**
Joan Denzler, Sierra Pines Methodist
_____, Sierra Presbyterian - **Absent**
Jeff Hebert, St. Canice
Nancy Koring (Jeff Hebert), St. Patrick's
Judi Wade, Twin Cities
Anne Lyon, Unitarian Universalist - **Absent**

The Board meeting today was held by computer using Zoom.

Prayer was led by John Brusher.

It was confirmed we had a quorum.

Gaye Rogers moved the May minutes be approved as submitted. Jeff Hebert seconded the motion. The motion was approved with all in favor.

Treasurer - Sandy Hakala

- A motion was made by Jim Schroeder to remove John Brusher as treasurer, install Sandy Hakala as the new treasurer, and to put Sandy Hakala on the following bank accounts: Tri-County accounts ending in 3008 and 7316, the Wells Fargo account ending in 6445, and the Chase bank account ending in 8776. Jeff Hebert seconded the motion. The motion was approved with all in favor.
- Sandy Hakala is considering a food reserve, capital reserve (for repairs/replacement), and a financial uncertainty reserve. She plans to attend the next Food Committee meeting to get insight for a possible need for a reserve.
- Sandy is also exploring an investment strategy (ladder CD's) so IFM can get more interest income but still have access to funds if needed.

Fund Development - Naomi Cabral and Phil Alonso

- Naomi reviewed the Grants Summary Document. There are 10-12 grants due (to be written) in the next 4 to 8 weeks.
- Phil shared that the CDBG (Community Development Block Grant) written in conjunction with Nevada County requesting \$465,000 to be used over a two year period, will be announced in late July or early August.
- Naomi thanked the Board members who have signed up to write thank you cards and to stuff envelopes. The plans are to send letters quarterly.

- Jeff Hebert felt acknowledgements for donations should go out within a month. He felt 3 to 6 months was too long to wait.
- Naomi will be calling Board members to discuss calling donors and the process involved. These calls are purely a thank you with no “asks”. Phone calls are faster than letters. Each volunteer would do approximately 20 calls a month.
- Naomi said the Hunger Run is still scheduled for September 26th and the event has been advertised on Facebook. There are already 3 runners signed up. Bob Thurman said that masks will be required. Naomi is planning to provide custom masks (with IFM logo). Naomi will work with the Hunger Run Team to get sponsorships. August 15th, Phil said IFM will have to decide if the event should be virtual. Diane suggested we check with the county on safety guidelines and on how many people could attend the event.
- Naomi left a message at Paulette’s regarding the spaghetti dinner. She has had no response. Phil and Naomi will plan a lunch date at Paulette’s to check on status of dinner and to confirm if our volunteers will be allowed to work. Jeff suggested spaghetti dinners to go since Paulette’s has a drive-up window. Joan suggested putting time slots on tickets to space participation. Diane suggested paying on-line.
- Naomi said we are not proceeding with the “Night Out” dinners at restaurants. She contacted 4 restaurants and 2 declined and 2 didn’t respond. It is a difficult time for restaurants.
- The benefit concert in September with Mei Lin and Boston Ravine is now planned to be a live-stream concert from IFM that is free to the community—with the possibility of asking for donations. The program would include 3 to 4 bands and time to tell the story of IFM and how the 16 churches have been involved. Approximately \$1,000 would be spent on advertising but there would be no other costs. The program would be called “Feeding Families—Feeding Hope”. Phil encouraged Board members spread the word about the concert through their church services and newsletters. Naomi is working/hoping to get support from the churches.

Operations - Phil Alonso

- Phil shared that the COVID-19 drive-thru distribution continues and is continually being refined. Phil has met with three sub-committees regarding this process and plans for coming months. We will continue to proceed cautiously and it will be months, if at all, before we have clients back in the building. An informal survey of the clients indicated 60% prefer the drive-thru distribution. Rick said client numbers have been down about 20% but this does not include the food distributed through partner activities (senior bags, etc.) Rick said it appears we are giving more food because we are now counting the free food from the client area, the produce boxes from Placer Food Bank, and every client gets all the “choices”. Once we can offer choices again, food costs/number of bags should go down.
- Phil and Anna Gloria organized a team to call volunteers to update their information, thank them for their work, ask how they are doing, check on their food needs, ask if they are going to return, and offer behind the scenes jobs. All of this information is put into the computer. So far, 80% say they are returning. Will share results of survey at July Board meeting.
- The Volunteer Lunch is on hold. Phil is considering taking a week in July to provide “mini” lunches for the volunteers each day that week—and for any other volunteers that want to join in.
- Phil shared that IFM will know more about any food disruptions later this week. The Food Committee is keeping a close eye on it. Ray Moore now has a volunteer to help him with local food procurement.
- The Executive Committee has approved a 3% wage increase for Steve that was already approved in the budget. Phil shared that Steve has really stepped up during this COVID-19 crisis. Diane shared that Steve is very helpful to receptionists when an issue arises with clients and that he has developed relationships with clients.

The next Board meeting will be July 28th at 9:00 a.m.

Respectfully submitted,
 Maxine Palmer
 IFM Secretary