

September 24, 2013

Interfaith Food Ministry
Attn: Sue Vanson
551 Whiting Street
Grass Valley, CA 95945

Dear Sue;

Congratulations! On September 19th, 2013, the United Way of Nevada County (UWNC) Board of Directors voted unanimously to accept Interfaith Food Ministry's application to become an affiliate partner agency. Acceptance as a United Way of Nevada County partner agency provides your organization with a number of privileges including inclusion in our campaign materials and an opportunity to apply for Community Impact funds each spring after the fall campaign. However, partnership is not a guarantee that any agency will receive Community Impact funding.

In order to enhance your agency's chances of receiving Community Impact Funds, here are some of the expectations the UWNC board has for Interfaith Food Ministry:

- Complete an external financial audit before the next funding application cycle.
- Submit application and/or general supporting information in the manner prescribed by United Way of Nevada County.
- Acknowledge United Way of Nevada County as a funding source when conducting public relation outreach, including displaying UWNC logo on locally prepared printed materials, on websites and in local offices. Actively promote partner agency status ("ABC Agency is a United Way Partner Agency") and identify the agency as funded in part by UWNC in all press releases, public announcements and other contacts with the media.
- Agree to support the United Way of Nevada County Annual Campaign, making available volunteers and professional leadership, and such other services as may be reasonably required to insure the success of the United Way of Nevada County Fundraising Campaign.
- Maintain equal access for all persons to all agency facilities and activities and make every effort to ensure equal access to all agency information to persons with disabilities.
- Refrain from direct mail campaign activities during the United Way of Nevada County Campaign period of October 1st through October 31st. The agency will promote the concept of giving to the UWNC and will not solicit direct donor designations of United Way dollars.

- Immediately notify UWNC regarding any legal, financial or governance matters and/or program changes which may impact the agency's ability to operate and/or deliver services.
- Read and comply with the United Way of Nevada County Criteria and Responsibility for Partners document and the United Way of Nevada County Fund Distribution Policy which are available at www.uwnc.org

Again, congratulations! The Board feels that Interfaith Food Ministry provides a vital service to the residents of Nevada County. We are happy to welcome you to our United Way of Nevada County family. If you have any questions, please free to contact me at 274-8111.

Sincerely,

Megan Timpany
UWNC Executive Director