



IFM Board Meeting, January 27, 2015

Board Members Present

Pam Suffleski, Sierra Presbyterian
Marnie, Ratkovsky, Emmanuel Episcopal
Joan Denzler, Sierra Pines Methodist
Judy McBride, St. Canice Catholic
Debi Johnson, First Baptist, G.V.
Pastor Kent Schaaf, Grace Lutheran
Rick Kahil, Grass Valley United Methodist
Bill Kerler, Calvary Bible
Jim Schroeder, Peace Lutheran
Nels Nelson, Christian Scientist
Nancy Koring, St. Patricks Catholic
Gabrielle Boulard, Sierra Center for Positive Living
Lani Brunmeir, Twin Cities

Absent: Leal Portis, Unitarian Universalist
Diane Chang, Seventh Day Adventist
Mary Albrecht, Grace Lutheran

Meeting began with prayer led by Pastor Kent Schaaf

Special guest speaker Mike Dent, Director of Social Services, Nevada City

Overview of programs social service overseas, services available, opportunities for interaction with IFM

Sue Van Son 2014 in Review

Accomplishments

- Successful transition to new building
- Sale of Whiting Street Building
- Grant activity
- Hunger to Health – Providing healthier food options for clients including brown rice

Challenges

- Donations less than plan
- Filing key positions on board
- Managing increased food costs

Rick Kahil presented overview of 2014 significant facts

- 37% increase registered families
- 3,398 used services
- Individuals up 7%
- 13% increase in bags given
- Almost \$2 million given out

Financial Summary by Treasurer Kathy Mollet

- Ordinary Income is a LOSS of \$44K
- Expenses managed very well - less than 1% delta to revised plan
- 10 grant opportunities - \$58.5 in budget, \$84K ask
- The Operating reserve guidelines were a review from a prior board meeting - no vote

The full presentation can be found at <http://www.interfaithfoodministry.org>

Operating Plan & Budget

Major Areas of Focus

- Healthy foods
- Volunteer Staffing & Safety
- PR
- Increased sustainable funding

Major Assumptions

- Client demand forecasted up net 7%
- No weekly service at this time
 - Revenue low
 - Higher food costs
 - Client numbers up
- All other expenses expected to be down 5%

10 grant ops - \$84,000

VOTE to approve CBSG Grant (Community Service Block Grant) \$24K – Unanimous Approval

- Grant to include client data gathering form
- Optional for clients with “opt out” opportunity
- Data to be passed on to Community Svc. and IFM client software

Operating Reserve Guidelines

Proposal to carry no less than 3 mos. And no more than 6 mos. operating cash to be measured forward each December 31st taking into consideration at least a 2 year trending window.

VOTE to approve Operating Reserve Guidelines – Unanimous Approval

Loan Pay Down Strategy

Recommendation that no pay-down be recommended for 2015 with the exceptions of donations targeted specifically for that purpose.

VOTE to approve loan pay down strategy – Unanimous Approval

Board Officer Vote

Recommended motion to approve all 2015 nominees for Board officer positions for the following individuals:

President – Bob Thurman
Vice President – Rick Kahil
Treasurer – Kathy Mollet
Assistant Treasurer – Peggy Wymer
Secretary – Susie Nelson

VOTE to approve incoming Board officers – Unanimous Approval

Executive Director Position

Recommendation to renew Executive Director Position to continue to be held by Sue Van Son for 2015 placing stronger emphasis on fundraising and less time on operations.

- 60-65% Ops
- 30% Fundraising
- 5-10% Administration

VOTE to approve the continuation of Executive Director position for 2015 – Unanimous Approval